

**Durham Public Library**  
**Board of Trustees Meeting Minutes**  
**Wednesday, August 23, 2023**  
**6:45 pm**  
**Oyster River Room of Durham Public Library**

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In Attendance: Robin Glasser, Rand O'Brien, Charlotte Ramsay, Kim Sweetman, Erik Waddell, Susan Wagner

Board Alternates: Martie Gooze, Callie Langton

Absent: Andrew Sharp, Susan Wagner

Library Staff: Library Director Sheryl Bass

1. Call to Order.
  - a. Chair Robin Glasser called the meeting to order at 6:46 p.m. All attendees were physically present at the meeting.
2. Chair Appointment of Alternate Trustee to Serve as voting Member
  - a. Chair Robin Glasser appointed Alternate Trustee Callie Langton a voting Trustee in Andrew Sharp's absence and Martie Gooze in Susan Wagner's absence.
3. Approval of Meeting Agenda
  - a. Charlotte Ramsay moved to approve the meeting agenda. Martie Gooze seconded. All were in favor. Motion passed.
4. Hiring Recommendations:
  - a. Library Assistant—Sheryl Bass recommended Debbie Jarvis for programming assistant. Charlotte Ramsey moved to approve recommendation to hire Debbie Jarvis as Library Assistant—Programming and Outreach at the rate of \$20.26/hour for 24 hours per week. Marty Gooze seconded. All in favor. Motion passed.
  - b. Assistant Director—Sheryl Bass recommended Audra Lewis for full time Assistant Director, working 37.5 hours per week at an annual compensation of \$68,000.00 per year effective 8/28/23. Robin Glasser moved to hire Audra Lewis as Assistant Director, working 37.5 hours per week at an annual compensation of \$68,000.00 per year effective 8/28/23. Marty Gooze second. All in favor. Motion carries.

5. Adjournment

a. Charlotte Ramsay made a motion to adjourn. Martie Gooze seconded. All in favor. Motion passed. Meeting adjourned at 6.57 p.m.

Future meetings 2<sup>nd</sup> Wednesday of each month at **6:45 pm**. September 13; October 11; November 8; December 13.

Respectfully submitted,

Kim Sweetman  
Secretary, pro tem