

NOTICE: THIS MEETING IS BEING HELD COMPLETELY ON-LINE USING ZOOM.  
PLEASE REFER TO THE “ZOOM CALL-IN AND PUBLIC INPUT INSTRUCTIONS” FOR  
THE MEETING (LOCATED AT THE END OF THE AGENDA).

Durham Public Library  
Board of Trustees Meeting Agenda  
Wednesday, September 9, 2020  
6:45 pm

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1. Call to order
2. Chair appointment of Alternate Trustee Martie Gooze to serve as voting Trustee (if needed)
3. Approval of meeting agenda
4. Approval of minutes (8/12/2020)
5. Public Comments/Public Correspondence
6. Friends' Report – Susan Herhold
7. Treasurer's Report for August 2020 – Anne Knight
8. Director's Report
  - Summary of proposed 2021 Budget. Meeting with Town 9/17 2:30 via zoom
  - Interlibrary Loan
  - Planting of two redbud trees in memory of Bill Schoonmaker
  - Mid-year staff check-in
  - Technology update
9. Discussion and vote on Covid-19 Response Plan
10. Discussion of two proposed policies:
  - Lost Item Fee Collection Policy and Procedures
  - Camera Policy and Borrower's Agreement
11. Plan for 2020-21 Annual Appeal
12. Discussion of possible candidates for 2 Alternate Trustee positions
13. Discuss and set Board meetings (via zoom) for the rest of 2020
14. ADJOURNMENT

Proposed future DPL Board Meetings (via zoom)

Wednesday, September 23, 2020  
Wednesday, October 14, 2020  
Wednesday, October 28, 2020  
Wednesday, November 18, 2020 (since 11/11 is Veterans Day)  
Wednesday, December 9, 2020

## ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS

### To Participate by Audio

**AUDIO ONLY CALL-IN INSTRUCTIONS:** In order to access any live Zoom Public Meeting by telephone, you may call in to 1-929-436-2866 then type in the Meeting ID. To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868-6699.

### To Participate by Video

#### VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

#### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.