

Board of Trustees Meeting Agenda Thursday, September 8, 2022, 6:45PM

IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of August 11, 2022 meeting minutes
6. Friends' Report – Beth Newkirk
7. Treasurer's Report for June, July & August 2022 & corrections for prior months—Erik Waddel
8. Director's Report –Sheryl Bass
9. Action items from Director's report
 - a. Page hiring recommendation
 - b. Substitute hiring recommendation
10. Quarterly budget report
11. Strategic Plan Operations Update
12. Update on materials challenges in NH
13. Update from Personnel/Policy Committee
 - a. Revised job description for Library Assistant - Adult Services
 - b. Revised job description for Library Assistant - Youth Service
 - c. Revised language in collection development policy (materials challenges) including comments from Town Attorney
14. Update from Finance & Technology Committee : implementing the plan
15. Discussion of DPL 2023 Annual Appeal

- a. Reach consensus on how to use the funds raised
 - recommendations from staff
 - proposal from Nancy Lambert
- b. Do we want to widen our outreach
- c. Logistical details and schedule:
 - include a trip-fold brochure outlining uses o funds raised in prior years?

16. Adjournment

Future meetings 2nd Thursday of each month **6:45 pm**. October 13, Nov. 10, Dec. 8, 2022.