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**Board of Trustees Meeting Agenda  
Wednesday, September 10, 2025  
6:00PM Heritage Room**

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1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member as needed
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of August 13, 2025 meeting minutes
6. Friends' Report - Linda Johnson
7. Treasurer's Report - Kat Gatcomb
8. Director's Report - Sheryl Bass
9. Action Items:
  - Hiring recommendation for Youth Services Assistant
  - Opening hours
10. Annual Appeal: Approval of letter
11. Digital resources presentation
12. Adjournment

Future meetings 2<sup>nd</sup> Wednesday of each month 6:00 pm. Oct. 8, Nov. 12, Dec. 10

**ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS**

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868- 6699.

To Participate by Video

**VIDEO ONLY INSTRUCTIONS:**

1. Go to: [Zoom.us](https://zoom.us)
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

**IMPORTANT!**

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.

2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting. If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.