NOTICE: THIS MEETING IS BEING HELD COMPLETELY ON-LINE USING ZOOM. PLEASE REFER TO THE “ZOOM CALL-IN AND PUBLIC INPUT INSTRUCTIONS” FOR THE MEETING (LOCATED AT THE END OF THE AGENDA).

Durham Public Library

Board of Trustees Meeting Agenda

Wednesday, July 8, 2020

6:45 pm

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1. Call to order

2. Chair appointment of Alternate Trustee Martie Gooze to serve as voting Trustee (if needed)

3. Approval of meeting agenda

4. Approval of minutes (6/10/2020)

5. Public Comments/Public Correspondence

6. Friends’ Report – Susan Herhold

7. Treasurer’s Report for June 2020 – Anne Knight

Recommendation re use of certain monies in Restricted General Fund.

Recommendation re tracking spending: Most invoices will be paid by the Town. However,

all expenses related to the Annual Appeal will be paid directly by the Trustees, as

will purchases made with special donations (such as gifts in memory of a deceased person).

The Director and Board Treasurer shall have the authority to jointly decide whether a

particular expense will be paid by the Trustees or by the Town.

8. Director’s Report

How Phase II of re-opening is going

Kanopy and Hoopla subscriptions – usage levels

Quarterly review of 2020 budget and tracking expenditures

Hiring of Technology Assistant – progress report

9. Report from Technology Committee

10. Approval of planting redbud tree on the Library grounds in honor of Bill Schoonmaker as per

his family’s request. Discussion of ways we might use donations given in Bill’s memory.

11. Discussion on how to handle the collection of monies owed for lost Library items.

12**. Non-Public Session per RSA 91-A:3, II(a) if needed** (to discuss Director evaluation)

Return to Public Session and vote on Six-Month Evaluation of Library Director Sheryl Bas

15. ADJOURNMENT

Next Board Meetings:

Wednesday, August 12, 2020

Wednesday, September 9, 2020

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If you should have difficulty accessing this number at 6:45 PM, you can send us an email to durhampl@gmail.com or by call (603) 590-1119.