

**Board of Trustees Meeting Agenda**  
**Wednesday, May 13, 2026**  
**6:00PM Heritage Room**

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1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member as needed
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of April 8, 2026 meeting minutes
6. Treasurer's Report - Kat Gatcomb  
Transfers between Sub-Accounts
7. Director's Report –Sheryl Bass
8. Director's Action Items  
Window cleaning quote  
Technology Quote  
Hiring Subs
9. 2025 Invoice from Town
10. Quarter 1 budget review
11. Policy Committee recommendations:  
Patron Code of Conduct (revision)  
Meeting Room Policy. (revision)  
Pay adjustment for staff member
12. Adjourn

Future meetings 2<sup>nd</sup> Wednesday of each month 6:00 pm. June 10, August. 12

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868- 6699.

To Participate by Video

VIDEO ONLY INSTRUCTIONS:

1. Go to: [Zoom.us](https://zoom.us)
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting. If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.