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**Board of Trustees Meeting Agenda**  
**Wednesday, April 8, 2026**  
**6:00PM Heritage Room**

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1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member as needed
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of March 11, 2026 meeting minutes
6. Election of Officers:
  - Robin Glasser, Chair
  - Kimberly Sweetman, Vice-Chair
  - Katharine Gatcomb, Treasurer
  - Susan Wagner, Secretary

Public Hearing for the acceptance of 2025-2026 Annual Appeal  
6:30pm

Public Comments :

Motion to accept funds in the amount of \_\_\_\_\_, plus accrued interest. \$18,00 shall be used to restore the 2026 Book Budget, the remainder to be used as outlined in the annual appeal letter and in a manner consistent with the library's mission.

Motion to close the 2025-2026 Annual Appeal.

Motion to close the Public Hearing.

7. Treasurer's Report - Kat Gatcomb
8. Director's Report - Sheryl Bass
9. Director's Action Items
  - Recommendation for carpet and upholstery cleaning
  - Recommended lighting fix in the Oyster River Room.

10. Policy Committee recommendations:
  - Library Fee Policy & Fee Collection Procedure (new policy/procedure)
  - Behavior Guidelines for Juveniles Policy.

11. Adjourn

Future meetings 2<sup>nd</sup> Wednesday of each month 6:00 pm. May 13.

#### ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868- 6699.

To Participate by Video

#### VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
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#### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting. If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.