

## **Board of Trustees Meeting Agenda Wednesday, March 13, 2024 6:45PM**

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### **IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY**

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Introduction of guests:
  - Beth Newkirk — prospective Alternate
  - Diana Carrol — presentation of Milne legacy
5. Public Comments/Correspondence
6. Approval of Feb. 14, 2024 minutes
7. Friends' Report – Linda Johnson
8. Treasurer's Report - Erik Waddell
9. Director's Report –Sheryl Bass
10. Director's action items
  - HVAC in Meeting Room
  - Copier Replacement
11. Policy Committee
  - Revision to 3-D Printer Policy
  - Need for new COVID Policy
  - Sealed minutes - Compliance with State statute
12. Approval of Director's Goals for 2024/2025
- 13.. Endorsement of Beth Newkirk as Alternate.
14. Adjournment

Future meetings 2<sup>nd</sup> Wednesday of each month **6:45 pm**.  
April 8, 2024.

## ZOOM PUBLIC INPUT INSTRUCTIONS

To Participate by Video

### VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings, and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this meeting at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.

### Join Zoom Meeting

<https://us02web.zoom.us/j/82353113121?pwd=R0pvRE96U3krZy9kOXg0TWwyWnZDZz09>

Meeting ID: 823 5311 3121

Passcode: 797278