

Durham Public Library
Heritage Room
Meeting of the Board of Trustees

Wednesday, November 14, 2018

Present: Charlotte Ramsay, Jenna Roberts, Nancy Webb, Susan Roman, Carolyn Singer, Andrew Sharp (Alternate).

Library Staff: Library Director Rose Bebris

Absent: Bill Schoonmaker, Roni Pekins, Erik Waddell (Alternate).

The meeting was brought to order by Chair Jenna Roberts at 6:55 PM.
Andrew Sharp is appointed a voting member.

1. Approval of Agenda
Motion to approve the agenda was made by Andrew Sharp and seconded by Charlotte Ramsay. All were in favor. Motion as amended passed.
2. Motion made by to accept Minutes for June 12, and October 24. Motion made by Susan Roman, seconded by Andrew Sharp.
NOTE: October 24, 2018 minutes change. Rose requested a change in wording from changing email accounts to gmail, to from gmail. All in favor motion passed.
3. Public Comments: Concerns about fallen leaves accumulating on the grounds even through staff and public works are removing them on a daily basis.
4. No Treasurer's Report this month.
5. Director's Report: Please see attached Report.
NOTE: The Board agreed to review the DPL Gift Policy.
6. Chair's Report:
Bill Schoonmaker submitted his letter of resignation. Susan Roman made a motion we accept his resignation with understanding and deep regret, seconded by Charlotte Ramsay. All in favor motion passed. The Board expressed regret and deep appreciation of his years of service as a Trustee and Treasurer.

Per RSA 202-A:10 a replacement Trustee will need to be appointed within two months.

As part of the Director's evaluation process, Jenna and Charlotte will meet with Rose to complete the follow up evaluation and establish goal setting for 2019.

On November 26th the Town Council will discuss the DPL budget review. Programs, collections and professional development are the important budget items to maintain at stated levels in the budget to adequately serve the public.

Jenna on behalf of the Board proposed using Trustee Funds in the amount of \$500 to gift as a thank you to regularly scheduled staff. Carolyn Singer made a motion to accept the recommendation, seconded by Andrew Sharp. All in favor motion passed.

7. Friend's Report: Friends will be planning annual membership drive after the New Year to coincide with Valentine's Day.
8. Old Business: None
9. New Business: Start thinking about 2019 goals.
10. Andrew Sharp made a motion to adjourn the meeting, motion seconded by Susan Roman. All in favor, motion passed. The meeting was adjourned at 8:45 PM.

Submitted by Carolyn Singer