

# Public Session Minutes

## Durham Public Library Board of Trustees

**Date:**11/28/17

**Members Present:** Rose Bebris, Jenna Roberts, Charlotte Ramsay, Susan Roman, Carolyn Singer, Dianne Thompson, and Anne Knight

Meeting called to order at 7:45. A quorum of the board was present. The meeting was called because of at the request from a staff member. November 21 the request for a hearing was sent by the employee at 11:19 PM. The staff member received four e-mails confirming the meeting which was set for 7:30 on Tues., Nov. 28. E-mails were sent from chair Jenna Roberts (3 were sent on Nov. 27<sup>th</sup> – one at 10 AM; one at 3:02 PM; one at 3:06). At 3 PM, November 27, 2017 the public notice for the meeting was published at town hall and the library and on the library website. A final e-mail to the staff member to confirm the meeting was sent on Nov. 28 at 12:01 PM. The employee did not respond to any of the e-mails. The employee also did not respond to a phone call at 7:35 PM. At 8 PM, Susan Roman moved to adjourn. Charlotte seconded. Adjournment was unanimous.