

Durham Public Library

Board of Trustees –Meeting Minutes October 26, 2016

Meeting commenced at 6:40 PM.

Attending: Trustees Jenna Roberts, Dianne Thompson, Charlotte Ramsay, Nancy Webb, Roni Pekins, Susan Roman, Bill Schoonmaker, & Toby Ball. Library Director Judy Haskell.

Excused: Carolyn Singer

1. Call to order – 6:49
2. Approval of meeting agenda –Charlotte moved and Nancy seconded. Approved unanimously.
3. Public comment: none
4. Approval of minutes – no minutes.
5. Motion to go into non-public session. Susan moved. Charlotte seconded. Roll call vote accepted.

Non-Public Session 91-A:3II

- Discussed personnel matter. Judy will document the issue and discuss it with the employee.
- Kati has resigned from the Children’s section. Lisa reported that Gretel will absorb her hours.
- Both top candidates agreed for second round interviews. Both can come that night and the following day. We will check references.
- Jenna will contact the other three candidates to let them know they were not selected.
- Jenna will write up public invitation for Tuesday event.
- Bringing cookies for Tuesday night session. Nancy, Roni, and Bill will come early to help.
- Jenna and Charlotte will take candidates out for a meal.
- Nancy will buy three different color index cards.
- Send Jenna deeper dive questions by Friday.
- Professional development, first three months, revision of tech plan – pick one of these to present.

Came out at 7:57. Roll call vote. Toby left at 7:55.

Regular Session

6. Charlotte moved to fund the travel expenses for the candidates. Nancy seconded. Unanimous vote. Going out for meals with trustees will be included.
7. Treasurer’s Accounts Review
 - a. Review current accounts – Bill provided list of accounts with amounts. Bill will talk to Federal and Peoples Banks to see if they will meet our needs.
 - b. Need to look at our accounts to see if some can be collapsed.
 - c. The recent donation use will be followed up by Bill with the donor.
8. New Business. Second round interviews on first and second. Next meeting is the ninth of November.
9. Adjourn –Nancy made a motion to adjourn. Bill seconded. Unanimous. Adjournment at 8:35.

Submitted by Dianne Thompson, Trustee