

Durham Public Library

Trustee Workshop

October 24, 2018
DPL Heritage Room

In Attendance: Chair Jenna Roberts, Roni Slavin Pekins, Charlotte Ramsay, Nancy Webb, Anne Knight, Susan Roman, Andrew Sharp, Erik Waddell, Bill Schoonmaker, Director Rose Bebris, Luke Vincent (IT Director, Town of Durham)

Absent: Carolyn Singer

Meeting called to order at 6:53 PM.

1. Approval of Agenda: *AKnight motioned to approve the agenda, SRoman seconded.* Discussion. Motion approved.

2. Workshop Topic -- Tech plan and implementation: Luke Vincent gave a report on his review of the draft technology plan. This included a discussion of the library's use of the town's email/marketing listserve, which does not integrate with social media; transitioning to Office 365; moving some services to the cloud; changing email accounts from Gmail and making position specific instead of person specific; eliminating phones. Next step for tech plan is to confirm costs, give plan to staff for review and have ready for Board vote by the end of 2018.

3. Non-Public Session: *CRamsay motioned, SRoman seconded, that we go into non-public session at 7:55PM in accordance with RSA 91-A: 3: a,b,c.* Roll call vote was taken, all trustees voting yea. Discussion of Trustee's evaluation of the Director which will be continued at a future meeting at which time specific goals will be identified. Director will be doing a self-evaluation. *SRoman motioned, CRamsay seconded that we return to public session at 8:46PM.* Roll call taken, all trustees voting yea.

4. Updates: Annual appeal letters are ready to go. Trustees need to take some to personalize and put in the mail after October 31st. Public hearings on budget begin on November 19th and will continue on the 26th. Trustees should be present when library is discussed.

Motion to Adjourn: *SRoman motioned to adjourn, CRamsay seconded.* Motion approved. Meeting adjourned at 8:47PM.

Respectfully submitted by Roni Slavin Pekins