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# Durham Public Library Trustee Workshop

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October 24, 2018  
DPL Heritage Room

**In Attendance:** Chair Jenna Roberts, Roni Slavin Pekins, Charlotte Ramsay, Nancy Webb, Anne Knight, Susan Roman, Andrew Sharp, Erik Waddell, Bill Schoonmaker, Director Rose Bebris, Luke Vincent (IT Director, Town of Durham)

**Absent:** Carolyn Singer

Meeting called to order at 6:53 PM.

**1. Approval of Agenda:** *AKnight motioned to approve the agenda, SRoman seconded.* Discussion. Motion approved.

**2. Workshop Topic -- Tech plan and implementation:** Luke Vincent gave a report on his review of the draft technology plan. This included a discussion of the library's use of the town's email/marketing listserve, which does not integrate with social media; transitioning to Office 365; moving some services to the cloud; changing email accounts to Gmail and making position specific instead of person specific; eliminating phones. Next step for tech plan is to confirm costs, give plan to staff for review and have ready for Board vote by the end of 2018.

**3. Non-Public Session:** *CRamsay motioned, SRoman seconded, that we go into non-public session at 7:55PM in accordance with RSA 91-A: 3: a,b,c.* Roll call vote was taken, all trustees voting yea. Discussion of Trustee's evaluation of the Director which will be continued at a future meeting at which time specific goals will be identified. Director will be doing a self-evaluation. *SRoman motioned, CRamsay seconded that we return to public session at 8:46PM.* Roll call taken, all trustees voting yea.

**4. Updates:** Annual appeal letters are ready to go. Trustees need to take some to personalize and put in the mail after October 31<sup>st</sup>. Public hearings on budget begin on November 19<sup>th</sup> and will continue on the 26<sup>th</sup>. Trustees should be present when library is discussed.

**Motion to Adjourn:** *SRoman motioned to adjourn, CRamsay seconded.* Motion approved. Meeting adjourned at 8:47PM.

Respectfully submitted by Roni Slavin Pekins