

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of Workshop Meeting 9/27/17

In attendance: Trustees Jenna Roberts, Bill Schoonmaker, Susan Roman, Carolyn Singer, Nancy Webb, Anne Knight, and Alternate Trustees Roni Pekins and Toby Ball along with Library Director Rose Bebris.

Excused: Vice Chair Charlotte Ramsay and Alternate Dianne Thompson

Meeting called to order at 6:48 PM. Motion by Knight, second by Webb to approve agenda. Unanimous.

Nancy Webb was excused from meeting.

Brief report by Chair Roberts about a meeting with the town regarding the need for budget increases for essential expenses, including expanding broadband/internet capabilities and providing some cost of living increases. Bebris is trying to manage and reduce staff hours and scheduling in order to "hold the line" and remain within the budget despite increased personnel expenses during the year.

At 7 PM, Jenna Roberts made a motion, seconded by Carolyn Singer to enter non-public session under NH RSA 91-A:3, II (a), (b) & (c). Roll call vote was taken and each trustee approved the motion.

Trustee Schoonmaker departed during the non-public session at 7:42 PM.

The Board came out of non-public session at 8 PM. Motion made by Roman, seconded by Singer to seal the minutes of the non-public session indefinitely.

Trustees reviewed general budget concerns of the Director who outlined some cost-saving measures.

Alternate Trustee Ball was excused at 8:12 PM.

Following a report by Bebris that funds are available to hire an additional page/work study student, a motion was made by Knight and seconded by Singer to approve the hire based on the applicant pool. Passed unanimously.

There was consensus by trustees that Director delay the posting of any open and/or interim positions to allow for a possible reorganization and realignment of staff by Bebris, in her discretion. All trustees present reiterated their full support of the Director and authorized the distribution to all staff of a memo that had been entitled "Draft Presented to Board at 9/27/17 Meeting" following revision of the document by Roberts in accordance with discussion during non-public session.

Motion by Singer, second by Knight to adjourn. Passed unanimously 8:22 PM.

Respectfully submitted,

Susan Roman