

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of Meeting 8/15/18

In attendance: Trustees Jenna Roberts, Charlotte Ramsay, Susan Roman, Nancy Webb, Anne Knight, and Alternate Trustees Roni Pekins and Andrew Sharp along with Library Director Rose Bebris.

Excused: Bill Schoonmaker, Carolyn Singer and Erik Waddell

Meeting called to order at 6:53 PM. Motion by Charlotte, second by Susan to approve agenda. Unanimous.

Motion by Susan, second by Nancy to approve the minutes as corrected of the 7/25 meeting and table the approval of minutes from 6/12. Unanimous.

Anne Knight presented the treasurer's report with motion by Charlotte, second by Nancy to accept \$2010.47 in unanticipated funds. Unanimous. Going forward, trustee subaccounts will be shown quarterly or at the treasurer's discretion. Motion by Anne, second by Nancy to approve expenditure of up to \$2000 from General Restricted Fund for youth services department's wish list of needed technology. Board expressed appreciation to treasurer for making recommendations re use of funds.

Reports by Director and Chair regarding ongoing work for 2019 budget. Board will overspend the Professional Development budget line in order to cover regular conference expenses for the staff. Line will need to be increased for 2019.

Following recommendations of Personnel Committee, motion by Charlotte, second by Nancy to begin the phase-in of increased health insurance contributions from fulltime employees. Effective July 1, 2019 the employee contribution shall increase from 10% to 15%, then to 16.5% on July 1, 2020, 18% effective 7/1/21 and 20% on 7/1/22 at which time the fulltime library employees will be paying the same percentage of contribution as town non-union employees. The Trustees are committed to ensuring the employees will suffer no net decrease in payroll as a result of the increasing health insurance contributions and will remain on track for any annual salary increases approved by the Board for library employees. Passed unanimously.

Motion by Susan, second by Nancy to close the library at noon on 8/25 for a staff retreat. Unanimous. Motion by Charlotte, second by Susan to cancel 8/22 workshop meeting. Unan.

There will be a new storywalk book displayed in Sept and library will participate in Durham Day 9/22.

Nancy will coordinate the Annual Appeal with assistance from Carolyn. Letters should be done by end of Oct. In Sept, board will approve a specific request for the appeal. Anne and former trustee Dianne Thompson are working a technology update and a new 3 year plan to be presented at workshop on 9/26. The requests and recommendations may be incorporated into Annual Appeal.

Roni presented a Friends report. The group is considering a budget and both Board and Friends desire good communication between the organizations.

Motion by Susan, second by Nancy to adjourn. Passed unanimously 8:34 PM.

Respectfully submitted,

Susan Roman