

Durham Public Library Meeting of the Board of Trustees

Wednesday, April 11, 2018

Approved 5/9/18

Present: Charlotte Ramsay, Jenna Roberts, Susan Roman, Bill Schoonmaker, Carolyn Singer, Nancy Webb and Anne Knight.

Library Staff: Library Director Rose Bebris, Director of Children's Services Lisa Kleinmann.

Guest: Jessica Ross, Erik Waddell (pending confirmation as Trustee Alternate).

Absent: Ronie Pekins (Alternate).

The meeting was brought to order by Chair Jenna Roberts at 6:52 PM.

1. Approval of Agenda
Motion to approve the agenda was made by Anne Knight and seconded by Nancy Webb. All were in favor. Motion passed.
2. Approval of Minutes
Minutes for the following dates: 12/13/17, 1/5/18, 1/10/18, 1/24/18, 2/13/18, 2/21/18, and 3/14/18 were approved.
Motion made by Susan Roman, seconded by Charlotte Ramsay to accept the minutes as amended. All were in favor, motion carried.

For the 2/13/18 minutes add Naomi's last name, Kornhauser and her title, Interim Program Coordinator.

Relative to the 3/14/18 minutes Bill noted he had not technically closed out accounts at Federal Savings Bank and Citizens Bank by 3.14/18, but they were closed now. Accounts have all been consolidated at People's United Community Bank.

For Non-Public Session minutes dated December 13, 2017 and March 18, 2018 a motion was made by Charlotte Ramsay to accept as amended, seconded by Susan Roman. All in favor, motion passed.

3. Public Comments
Susan Roman circulated a packet of information from Luci Gardner.
4. Public Hearing was moved from 7:00 PM to 7:15 PM the published time.

Jenna noted the purpose of the public meeting was to accept funds in access of \$5,000. Our current Annual Appeal is currently at \$22,326.00. Susan Roman made a motion to accept the Annual Appeal funds and spend them in accordance with the objectives stated in the Annual Appeal letter and in accordance with mission of the Durham Public Library; motion was seconded by Charlotte Ramsay. All in favor, motion carried.

The Public Hearing closed at 7:20 PM. Regular session resumed.

5. Treasurer's Report

Bill Schoonmaker gave the Treasure's Report. Susan Roman moved that we accept \$774.56 in unanticipated revenue. Charlotte Ramsay seconded the motion. All were in favor, motion passed.

There were no expenses in March.

Bill Schoonmaker noted the 2016-2017 Annual Appeal was closed out at \$26,095.45 while as of April 4, 2018 the current annual appeal is at \$22,326.00.

6. Staff Presentation

Lisa Kleinmann Director of Children's Services reported on the extensive children's programming, the summer reading program, and how usage of children's services has increased. She also praised Rose Bebris for her support of children's services and leading change at the DPL.

Bill Schoonmaker left the meeting.

7. Director's Report

Rose provided an update relative to Library activities. Grounds maintenance was discussed, vacant positions at the DPL, as well as the 2018 Holiday Schedule. NOTE: as per recommendation of Rose Bebris the DPL will close July 3, 2018 at 5:00 PM.

8. Non-Public Session (8:25 PM).

Jenna Roberts made a motion to go into non-public session – RSA 91-A: 3; II; a, b—30. Charlotte Ramsay seconded the motion. A roll call was made, all were in favor, motion passed.

A motion to come out of the non-public session was made by Carolyn Singer, and seconded by Nancy Webb. All were in favor. The non-public session ended at 8:50PM.

8:50 PM Back to Regular Meeting.

Jenna Roberts made a motion to appoint Jessica Ross Director of Adult Services. Benefits and salary to be negotiated by Rose Bebris as directed by the DPL Board of Directors as dictated in the non-public session, seconded by Susan Roman. All were in favor.

9. Chair Update.

Jenna Roberts said she was still editing the template for Survey Monkey re: the Library Director's annual review and that it would be available soon.

The date for the BOD's Strategic Planning session is still pending.

Jenna Roberts made a motion to recommend to the Durham Town Council both Roni Pekins and Erik Waddell as Library Trustee Alternates. The motion was seconded by Anne Knight, all were in favor motion passed.

Election of officers:

Chair – Jenna Roberts
Vice Chair – Charlotte Ramsay
Secretary – Carolyn Singer
Treasurer – Bill Schoonmaker
Assistant Treasurer – Anne Knight

A motion to accept the slate of officers as listed above was made by Susan Roman, and seconded by Carolyn Singer. All were in favor motion passed.

10. Friend's Report - NONE

11. Old Business - NONE

12. New Business

Rose Bebris noted that two positions needed to be posted. A motion was made by Carolyn Singer, and seconded by Susan Roman to post the positions. All were in favor, motion passed.

Carolyn Singer requested a "donate button" on the DPL website be researched for eventual implementation. The board was in general agreement.

A motion to adjourn the meeting was made by Carolyn Singer and seconded by Susan Roman. All in favor, motion passed. The meeting was adjourned at 9:13 PM.

Submitted by Carolyn Singer

Durham Public Library
Meeting of the Board of Trustees
March 14, 2018

MINUTES

Non-Public Session RSA 91-A:3; II; a, b – 30

Bill Schoonmaker and other Trustees attended the Friend's meeting to address their concerns. In that Bill spoke directly to the group he emphasized the letters to Todd Selig, Durham Town Administrator were short sighted, mean and not helpful. He

spoke about the situation and expressed that all the Trustees support Rose Bebris in her efforts to address long term issues at the Durham Public Library.