

Durham Public Library Board of Trustees
Wednesday, October 25, 2017;
DPL Heritage Room

Approved 12-13-17

Attending: Trustees: Rose Bebris, Anne Knight, Dianne Thompson, Susan Roman, Bill Schoonmaker, Jenna Roberts, Nancy Webb, Carolyn Singer, and Charlotte Ramsay

1. Meeting called to order: 6:50.
2. Approval of agenda – Susan Roman moved, Charlotte Ramsay seconded. Approved.
3. Public comments -none
4. Updates from Chair – none
5. Review updated Strategic Plan:

Fiscal and Operations: Goal 3: Add Tech Plan – Review and revise Tech Plan and align with annual budget Goal 5: Create ad hoc committees to do the work of the Board; Goal 6, move E to top.Goal 6C; add “Ensure Director coordinates annual....;Goal 7: personnel policy (should be done in 2017), room use and collection are priorities for 2018– eliminate C.

Communication and Engagement Goal 1 shifted to later time; Goal 2 is ongoing; Goal 3 is ongoing; Goal 5: Ensure that press reports are done – make this a priority.

Advocacy: ongoing; build town council rapport; staff doing this as well.

Fundraising: online portal needs to be set up; online wish list through Amazon (Friends can set up Amazon Smile because it is a 501C3) – someone on board will coordinate with Friends to set up Amazon Smile.

Jenna will make changes, update spreadsheet and bring to next meeting.

6. Annual Appeal – Jenna wrote letter; Enhance and Enrich theme; we agreed that, with minor changes, this should be brought to the November meeting.
7. Other Items: need to review and enforce Room Use Policy - priority
8. Motion to Adjourn – Nancy Webb moved to adjourn, Susan Roman seconded, approved at 8:03. Meeting adjourned

Submitted by Dianne Thompson

BOT MEETING SCHEDULE:

11/8/17—Board Meeting

12/13/17—Board Meeting

