

Durham Public Library – Board of Trustees Meeting Agenda  
Wednesday, October 13, 2016; 6:30 pm – 8:30 pm  
Meeting at DPL—Oyster River Room

---

**BOT Subcommittee Meeting re: resume review (5:00-6:30)**

- 1) Call to order
- 2) Approval of meeting agenda
- 3) Public comment—5 min
- 4) Approval of minutes from 9/28/16—5 min
- 5) **Non-public session—Director Search—resume selection**  
**91-A:3 II (b) The hiring of any person as a public employee.**
- 6) Treasurer’s Report—10 min
- 7) Director’s Report—20 min
  - a) Storytime chairs
  - b) TC tour—10/16
- 8) Chair Report—30 min
  - a) Annual appeal
  - b) Budget process
  - c) 2015 Annual Report
  - d) Survey  
Holiday celebration date
- 9) New Business—20 min
  - a) Policy review
- 10) Adjourn

---

**BOT MEETING SCHEDULE:**

10/24—1<sup>st</sup> Round Interviews  
10/26—Board Workshop  
11/9—Board Meeting  
11/2—2<sup>nd</sup> Round Interviews  
11/23—Board Workshop  
TBD—Holiday potluck with staff and Friends  
12/15—Board Meeting  
1/11/17—Board Meeting

**PROJECT TIMELINE**

**Annual Appeal:**

Week of 10/17: Letters distributed to board members to be addressed  
TBD: Letters put in mail

---

**TC Budget Meetings**

**November 7th** (Regular Meeting) Present Budget and CIP to Council – Attendance is voluntary--late in the meeting with limited discussion.  
**November 14th** (Regular Meeting) Public Hearing – ALL DEPARTMENT HEADS REQUESTED TO ATTEND  
**November 28th** (Workshop) ALL TO ATTEND  
**December 5th** (Regular Meeting) Budget Discussions – Department Heads requested to attend as needed  
**December 12th** (Regular Meeting) Budget Discussions – Department Heads requested to attend as needed

**PROJECT TIMELINE**

**Director Search—TBD**

Oct 11<sup>th</sup> Application first deadline  
Oct 12<sup>th</sup> Committee to send recommendations to the Board for review  
Oct 21<sup>st</sup> Application final deadline  
Oct 22<sup>nd</sup> Any additional applicant recommendations sent to the Board  
10/24—First round interviews  
11/2—Second round interviews  
11/4 Offer  
First week of Dec—Director start

