

Minutes for the Meeting of the DPL Board of Trustees, October 12, 2016

Present: Jenna Roberts, Charlotte Ramsay, Nancy Webb, Bill Schoonmaker, Susan Roman, Dianne Thompson, Toby Ball, Roni Slavin Pekins, Carolyn Singer
Staff: Judy Haskell Interim Library Director.

The meeting was called to order 6:40 PM.

A motion was made to approve the agenda by Charlotte Ramsay, and seconded by Susan Roman. Unanimous.

Public comments: None

Motion to approve minutes from September 28, 2016 made by Susan Roman, seconded by Charlotte Ramsay. Unanimous

Motion to move into non-public session to discuss hiring of an employee was made by Susan Roman, seconded by Charlotte Ramsay. Roll call: all in favor.

Discussed applicants for the position of Library Director.

Dianne Thompson was excused at 7:30

A motion to come out of non-public session made by Bill Schoonmaker, seconded by Charlotte Ramsay. All were in favor, motion carried.

The board will be moving forward 6 candidates to be interviewed.

Bill presented the Treasurers report. Anticipated and unanticipated revenue is \$1,288.16.

Susan made a motion to close the building project fund overseen by the town. The final payment will be released in the amount of \$9,596. Motion seconded by Charlotte, all in favor, motion carried.

Motion to accept expenses for September \$150,00 was made by Charlotte Ramsay, and Susan Roman seconded. All in favor, motion passed.

Judy Haskell presented Director's Report .

Toby Ball excused at 8:00

Motion made by Susan Roman to accept recommendation to hire two library substitutes, seconded by Charlotte Ramsay. All in favor, motion passed.

Board approved two locations for two no idling signs in library parking lot.

Town Council will be touring the Library Monday, at 6:00 pm on October 17, 2016.

Susan Roman requested library employees not advocate salaries with Town Councilors. Trustees are the decision making body relative to library policy, including salaries. All discussions and decisions go through the Durham Public Library Board.

Roni will attend staff meeting in Jenna's absence, and Susan and Bill will meet Town Council on October 17.

A motion was made by Susan Roman to accept and release the survey report written Erin Sharp, PhD to the public. Seconded by Nancy Webb. All were in favor except Carolyn Singer who had not yet had a chance to read the document.

Roni is doing a doodle pool to determine Holiday celebration date.

New business: Two policies need to be reviewed by the board – the Personnel Handbook and the Child Behavior Policy.

Friend's Report

A motion to adjourn was made by Bill Schoonmaker, and seconded by Nancy Webb. Meeting was adjourned at 9:30 pm.

Submitted by Carolyn Singer