

Durham Public Library
Board of Trustees Meeting Agenda
Tuesday, July 25, 2018; 6:45 pm-8:15 pm
DPL Heritage Room

1. Approval of agenda—5 min
2. Approval of minutes from 6/27/18—5 min
3. Public Comments—5 min
4. Treasurer’s Report—10 min
5. Director’s Brief Update—10 min
 - a. Admin position proposal
 - b. Summer reading update
 - c. When to Work software update
6. Chair Updates—10 min
 - a. Goals for leadership committee by 8/8 meeting: 2019 budget, annual appeal, strategic plan and director evaluation
7. Friend’s Report—None
8. Old Business—15 min
 - a. Personnel subcommittee—no meeting in July
 - i. Charlotte proposal for moving forward with tasks
 - b. Strategic Plan (table for next meeting)
 - c. Annual Appeal (table for next meeting)
 - d. Technology Inventory—brief update (meeting with DPL staff next Monday)
9. New Business—5 min
10. Adjourn

NOTICE: UPCOMING MEETINGS FOR DPL BOARD OF TRUSTEES

BOT MEETING SCHEDULE IN GREEN—all meetings start at 6:45 unless posted otherwise.
ALL OTHER MEETINGS OR IMPORTANT DATES ARE IN BLUE

Meeting/Event Dates	Annual Topics from BOT strategic plan annual calendar
6/12/18 at 6:45 DPL Heritage Room	Agenda items include: 2018 budget and expenditures review; staffing level update and discussion; allocation of annual appeal funds; quarterly Director goals update
6/27/18 at 6:45 DPL Heritage Room	Board Workshop—Review goals with Director; continue Strategic Planning Process Development; discuss annual appeal, designate workgroup and discuss timeline
7/11/18 at 6:45	
TBD 7/23 or 7/24 at 6:45 DPL Heritage Rm	Board Workshop—2019 budget, annual appeal

8/8/18 at 6:45 DPL Heritage Room	Board Meeting—2019 budget
8/22/18 at 6:45 DPL Heritage Room	Board Workshop—2019 budget, annual appeal