

**Durham Public Library**  
**Board of Trustees Meeting Agenda**  
 Wednesday, December 13, 2017; 6:45 pm-9:00 pm  
 DPL Heritage Room

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1. Approval of agenda—5 min
2. Approval of minutes—5 min
3. Public Comments—5 min
4. Non-Public Session—RSA 91-A: 3; II; a, b—30 min
5. Treasurer’s Report—5 min
6. Ad hoc personnel policy committee report—process, status and first review re: personnel policy revisions—20 min
7. Director’s Report—15 min
8. Chair Updates—15 min
  - a. 2018 Budget
  - b. Annual appeal
  - c. Upcoming elections
  - d. Meeting schedule
9. Friend’s Report—10 min
10. Old Business—5 min
11. New Business—5 min
12. Adjourn

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**BOT MEETING SCHEDULE IN GREEN—all meetings start at 6:45 unless posted otherwise.**  
**ALL OTHER MEETINGS OR IMPORTANT DATES ARE IN BLUE**

Meeting/Event Dates	Annual Topics from BOT strategic plan calendar
1/1/18	New Fiscal Year Begins
1/10/18	Board Meeting—Director submits annual goals for review—hold hearing to accept annual appeal funds >\$5k; determine date to close annual appeal
1/24/18	Board Workshop—organizational plan; finalize operating budget; Director Evaluation review process
TBD	Feb Board Meeting 2/7/18, 2/13/18 or 2/15/18—hold hearing to accept annual appeal funds >\$5k
TBD	Feb Board Workshop 2/21 or 2/22; Reconcile previous year's budget
3/14/18	Board Meeting--Quarterly goals check in with Director—hold hearing to accept annual appeal funds >\$5k; —Revise budget to include allocation of annual appeal funds
3/13/18?	Town Elections
3/28/18	Board Workshop--New Board Member(s) first mtg—elect Board leadership?
4/11/18	Board Meeting—elect Board leadership?
TBD—4/18/18	Board Workshop—Annual review of policies with new committee members; establish ad hoc committee(s); Annual Report Completion (put on website and send to TC)